



Parking Implementation and Governance Committee

Meeting Date: November 15, 2016

Time: 8:00 to 9:00 am

Location: Town Manager's Conference Room, Town Hall Annex

Attendance: Leland Stein, Mike Gordon, Howard Muise, Adam Chapdelaine, Corey Rateau, Mike Morse, Laura Wiener

Meeting Minutes:

Minutes of October 25, 2016 approved unanimously.

Meter Installation. Corey reported DPW is still working on signs. Most have been installed but some still need adjusting. If signs are done by end of this week, meters will be turned on Monday (11/21). Corey will remove bags and start the meters going. Laura will send information to Advocate, Patch and Your Arlington with start date.

St. Agnes meter removal occurred, handicapped space placed in front of church and meter was moved toward Mass. Ave.

Library lot. The pad for the multi-space meter should be installed by end of month. Andrea Nicolay is working with Steve Gilligan on employee parking permits for Library and Whittemore Robbins House (WRH) employees. There are not enough spaces for all Library and WRH employees. Exploring allowing parking with sticker on Maple and Pleasant Streets for overflow. Steve will handle this with Selectmen. Corey asked if spaces along cemetery wall can be repainted to allow slightly more room. Probably in spring. Corey suggested we need a special sign for WRH lot. Mike R. and Andrea not in favor of pay-by-space.

Laura distributed two emails from businesses on Water Street concerned about lack of capacity in the Railroad Lot. Steve G. suggested there may need to be a limit on day permits. Corey will check if people are parking there without permits. This will be looked at as part of the monitoring that we will conduct in the spring.

2016 revenue to date—Russell Common \$63,000, \$1.07 average transaction

Railroad Lot--\$50,000, average transaction was \$1.03.

Pay by phone. Wait for things to settle before adding a new service. Will need to do a turnover study to see if we want to make it easier to add time remotely.

Parking Benefits District. PIGC will file a warrant article for Town Meeting in spring to allow it to be created. Laura will work on warrant language.

Corey noted that there is an extra space between Academy and Jason eastbound that is unmetered. Reassess it in the spring. Explore the possibility of a parklet or other.

Adam reported that installation of 2 EV charging stations in Russell Common lot is moving forward. Zipcar--look at in spring after we see utilization in lots.

Howard said he would start designing a monitoring program for the spring.

Next meeting Friday Dec. 9, 8 am.